

**ACCOMMODATION RESERVATION FORM**

**THE XXV FIG INTERNATIONAL CONGRESS, KLCC**

**16 JUNE TO 21 JUNE 2014**

 New Reservation

 Amendment

 Cancellation

**COMPLETE DETAILS IN FULL**

Title: Mr / Mrs / Ms / Dr (please circle one)	
Given/First name:	
Family/Last name:	
Company:	
Job title:	
Address:	
Passport Number:	Date of Birth:
Tel No.:	Fax No.:
	Email:
Check In Date:	Flight No.:
	Arrival Time:
Check Out Date:	Flight No.:
	Departure Time:
No of Room (s):	No of Guest(s):

ROOM CATEGORY	ROOM RATE	ROOM TYPE			SPECIAL REQUEST	
		King	Twin	Extra bed	Smoking	Non-smoking
Deluxe	RM310.00++ (RM359.60nett)					
*Premier Room	RM400.00++ (RM464.00nett)					
*Premier Executive Room	RM430.00++ (RM498.80nett)					

- Rates quoted are subject to 10% service charge and 6% government tax
- All room rates above are inclusive of breakfast to a maximum of 2 persons per room and complimentary WiFi access
- Extra bed is not applicable in Premier Room and Premier Executive Room
- Extra bed is chargeable at RM100.00++ (RM116.00nett) per night inclusive of breakfast for Deluxe room only
- Rooms are subject to availability upon confirmation

\* The Premier Privileges are as follow:

- Minimum 2-nights stay : a complimentary one-way limousine transfer from KLIA/LCCT to Concorde Hotel KL per stay
- Minimum 3-nights stay : a complimentary one-way limousine transfer from KLIA/LCCT to Concorde Hotel KL per stay and a choice of in house massage therapy or International Buffet Dinner at Melting Pot Cafe (1 person only per stay)
- Private check-in and check-out at Premier Lounge
- Private breakfast venue at Spices Restaurant & Wine Bar
- Two (2) pieces of complimentary laundry daily

... the Privileges are complimentary, they are non-accumulative and not exchangeable

<b>AIRPORT TRANSFER</b>			
Arrival	RM150.00nett per car from KLIA to Concorde KL (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM160.00nett per car from LCCT to Concorde KL (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Departure	RM150.00nett per car from Concorde KL to KLIA (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	RM160.00nett per car from Concorde KL to LCCT (max 3 person in a car)	<input type="checkbox"/> YES	<input type="checkbox"/> NO

- A surcharge of 50% will be levied for transfer between 0000hrs to 0600hrs

<b>GUARANTEE</b>		
<input type="checkbox"/> Visa	<input type="checkbox"/> Master	<input type="checkbox"/> Amex
<input type="checkbox"/> JCB	<input type="checkbox"/> Diners	
Issue Bank:		
Credit Card no:	Expiry Date:	(mm/yy)
Full name of Card Holder:		
I hereby authorize Concorde Hotel Kuala Lumpur to debit my credit card for the amount of _____  <b>Please attach a copy of front and back of the credit card.</b>  <div style="text-align: right;">             Signature of Card Holder: _____               Date: _____           </div>		

- Cancellation within 7 days prior to arrival subject to 1 night room charge
- Cancellation within 48 hours or no show, full length of stay will be levied
- A full day charge will apply if you require the hotel to pre-block the room one day in advance in order to guarantee early check in
- Check in time is from 1500hrs and check out is 1200hrs. Early check in or late checkout requests are subject to room availability. A nominal charge applies for late checkout request
- All special requests will place on top priority and subject to availability on arrival

**FAX / EMAIL ACCOMMODATION RESERVATION TO**
**Reservation Department**

Tel : +603 2144 2200  
 Fax : +603 2144 1911  
 Email : [kl@concorde.net](mailto:kl@concorde.net)