

**INTERNATIONAL FEDERATION OF SURVEYORS CONGRESS AND CONFERENCE**

**16-21 JUNE 2014**

**(Block Code: K30 Block ID: 2898734)**

**HOTEL RESERVATION FORM**

PLEASE SEND THIS FORM BY FAX OR MAIL DIRECTLY TO THE HOTEL ON OR BEFORE **02 JUNE 2014**

Accommodation at special rates can be reserved at the Renaissance Kuala Lumpur Hotel for the above event. Delegates should send reservation directly to the Hotel. Please fax or e- mail this booking form to the fax number stated below to secure your rooms. Room bookings are subject to availability.

Registrant's Name (Please indicate gender)	First Name	Surname
	Company	Designation/Position/Title
Business Address	Street Address	
	OR P O Box Number	
	City	State
	Nationality	Passport number & Date of Birth
	Telephone Number	Facsimile Number

Arrival Date	_____	Flight number	_____	ETA	_____
Departure Date	_____	Flight number	_____	ETD	_____

Please indicate by marking ( X )

- EAST WING** Superior Room with (01) daily buffet breakfast and in room high speed internet RM400.00++ ( )
- WEST WING** Deluxe Room with (01) daily buffet breakfast and in room high speed internet RM460.00++ ( )

Please indicate preference (all requests are subject to room availability, non- guaranteed):-  
 Smoking ( ) Non-Smoking ( ) King ( ) Twin Sharing ( )

**BENEFITS**

The above room rates are subject to 10% service charge & 6% government tax on per room per night. This rate is only applicable for the above event only.

**AIRPORT TRANSFERS**

Arrival transfer @ RM250.00 nett per limousine	Yes ( )	No ( )
Departure transfer @ RM250.00 nett per limousine	Yes ( )	No ( )

All reservation for rooms & transfers must be guaranteed by credit card. Kindly note that transfer charges will still levy in the event of No-Show or change of flight details without informing the hotel, 8 hours prior to arrival time. A 50% surcharge will apply for transfers requested between 12:00am to 06:00am.

Credit card number	_____	Expiry date	_____
Cardholder's name	_____	Signature	_____

**TERMS AND CONDITIONS**

No bookings will be accepted without credit card details or one-night deposit. In the event of no-show or cancellation within 3 days from arrival for a guaranteed booking, one night's deposit will be forfeited. Check-in time is after 1400 hours and check out is before 1200 hours. Half-day room charge will apply for late check out till 1800 hours. Rooms occupied beyond 1800 hours will be charged a full-day rate.

Reservation Center Renaissance Kuala Lumpur Hotel Corner of Jalan Sultan Ismail and Jalan Ampang 50450 Kuala Lumpur	Telephone No Facsimile No E-mail	60 3 2162 2233 60 3 2713 0602 <a href="mailto:rhi.kulrn.reservations@renaissancehotels.com">rhi.kulrn.reservations@renaissancehotels.com</a>
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**FOR HOTEL USE ONLY**

Reservation status	Confirmed Yes / No	Confirmation number _____
	Waitlisted Yes / No	Remarks _____
Handled by	_____	Date and Hotel stamp _____