



## RESERVATION FORM

Company Name	Invoice Address
Representative/ Contact Person for exhibition Purpose	Country
E-mail	Website
Tel.	
VAT-ID-No. (compulsory for EU members)	Your order reference number (if necessary)

Preferred stand location no. \_\_\_\_\_ (The preferred stand allocation is not binding)

Alternative stand location no. \_\_\_\_\_ (if first choice is not available)

Type	Price EUR (non-FIG members)	Quantity	Total EUR + VAT
4 sqm booth	2.000 (2.500)		

**EXHIBITOR NAME** (Name of your organisation for the Event Catalogue and the online exhibitors' list):

**NAME ON STAND** if applicable (max. 20 letters):



## SPONSORSHIP PACKAGES

Package	Price EUR (non-FIG Members)	Quantity	TOTALS	
Platinum Sponsor	25,000 (30.000)			EUR
Gold Sponsor	15,000 (18.000)			EUR
Silver Sponsor	10,000 (12.000)			EUR
Bronze Sponsor	5,000 (6.000)			EUR
Basic Sponsor	3,000 (3.500)			EUR
Congress Dinner Sponsor	10,000	BOOKED		EUR
Welcome Reception Sponsor	10,000			EUR
Pre-event sponsor				EUR
Conference Bag Sponsor	8,000			EUR
Private exhibition room (1,5 hour)	1,000			EUR

Optional choices: Four items included in the platinum sponsorship	Optional choices: Three items included in the gold sponsorship	Optional choices: Two item included in the silver sponsorship	Optional choices: One item included in the bronze sponsorship
Plenary Session—flyer on seats* <input type="checkbox"/>	Conference bag Writing Pads and Pen Sponsor** <input type="checkbox"/>	Lunch Break* <input type="checkbox"/>	
Newcomers' session* <input type="checkbox"/>	Conference bag gift** <input type="checkbox"/>	Coffee Breaks* <input type="checkbox"/>	
Programme Book advertisement (1 page)* <input type="checkbox"/>	Conference bag leaflet** <input type="checkbox"/>	Afternoon tea break Sponsor* <input type="checkbox"/>	
Programme Book advertisement (½ page)* <input type="checkbox"/>	Staff t-shirt** <input type="checkbox"/>	Social Photo Booth <input type="checkbox"/>	
Lanyard badge** BOOKED <input type="checkbox"/>	<p>* You as sponsor will provide the promotional material to the FIG Office/LOC. ** You as sponsor will provide the material to the FIG Office/LOC.</p>		



# XXVII FIG CONGRESS

11-15 SEPTEMBER 2022  
Warsaw, Poland



Volunteering  
for the future -  
Geospatial excellence  
for a better living

**PAYMENT OPTIONS** Payment must be made in EUR by:

**Credit Card** (Visa, Eurocard, MasterCard)

Credit card Number ..... Expiry date \_\_ / \_\_ (month/year)

Credit card holder..... Signature .....

**Bank transfer**

Danske Bank EUR account  
Acc. No. 2138825496  
IBAN: DK3530002138825496  
SWIFT-BIC: DABADKKK

Danske Bank PLN account  
Acc. No. 3544560948  
IBAN: DK6730003544560948  
SWIFT-BIC: DABADKKK

By signing, I confirm that I agree with the exhibition policies, as outlined here below. The signed Reservation Form constitutes a legally binding contract for both parties.

.....  
Place and Date

.....  
Name and Surname  
of the representative in charge (in capital letters)

.....  
Authorised signature

Please send this reservation form to:  
  
International Federation of Surveyors  
Kalvebod Brygge 31-33  
DK-1780 Copenhagen V  
DENMARK

Via email: [FIG@fig.net](mailto:FIG@fig.net) / [fig@fig.net](mailto:fig@fig.net)

An acknowledgement, terms and conditions and confirmation will follow.

#### Sponsorship Booking & Payment Conditions

Sponsorship will be allocated only on receipt of signed Sponsorship Booking Forms. A letter of confirmation will be provided to confirm the booking, together with an invoice. The balance is due and payable by the stated due date. All monies are payable in EUR or PLN.

Possible payment methods are bank transfers and payment by credit card. Cheques will not be accepted. All monies due and payable must be received by the FIG Office prior to the event. No company will be listed as a Sponsor in any Congress material until full payment and a booking form have been received by the FIG Office.

**CANCELLATION POLICY:** In the event of cancellation, a service fee of 50% of the total fees applies for cancellations prior to 10 May 2022. No refunds will be made for cancellations after this date. After sponsorship has been confirmed and accepted, a reduction in sponsorship is considered a cancellation and will be governed by the above cancellation policy.

No Sponsor shall assign, sublet or apportion the whole or any part of their sponsorship package except upon prior written consent of the FIG Office. Sponsorship monies will facilitate towards the successful planning and promotion of the Congress in addition to subsidising the cost of management, communication, invited speakers, program and publications. Sponsorship monies are not expended on any entertainment incurred which is incidental to the activities of the Congress.

The sponsorship packages are based on a physical conference. The uncertainty of the development of the COVID-19 pandemic remains which may cause the conference potentially to be forced to be transferred partly or in full to an online platform. The FIG Office reserves the right to change the content of the Sponsorship to fit to an online setting. In case the FIG Congress 2022 is cancelled due to covid-19 the FIG office reserve the right to give sponsors the options of transferring their sponsorship to the Working Week 2023 or get 50% of the total fees refunded.

Privacy Statement – YES I consent to my details being shared with suppliers and contractors of the event to assist with my participation, being included in participant lists and for the information distribution in respect to other relevant events organised by the International Federation of Surveyors, FIG.

#### Exhibition booking & Payment Conditions

Exhibition space will be allocated only on receipt of signed Booking Forms. A letter of confirmation will be provided to confirm the booking, together with an invoice. The balance is due and payable by the stated due date. All monies are payable in EUR or PLN.

Possible payment methods are bank transfers and payment by credit card. Cheques will not be accepted. All monies due and payable must be received by the FIG Office prior to the event. No exhibition participants will be allowed to either begin move-in operations or be listed in the on-site publications until full payment and a booking form have been received by the FIG Office.

**CANCELLATION POLICY:** In the event of cancellation, a service fee of EUR 1,000.00 applies (per exhibition booth booking) to cancellations prior to 10 May 2022. No refunds will be made for cancellations after this date. After space has been confirmed and accepted, a reduction in space is considered a cancellation and will be governed by the above cancellation policy. Reduction in space can result in relocation of exhibition space at the discretion of the FIG Office.

The FIG Office reserve the right to rearrange the floor plan and / or relocate any exhibition space without notice. The FIG Office will not discount or refund for any facilities not used or required. No exhibition participant shall assign, sublet or apportion the whole or any part of their booked space except upon prior written consent of the FIG Office.

The sponsorship packages are based on a physical conference. The uncertainty of the development of the COVID-19 pandemic remains which may cause the conference potentially to be forced to be transferred partly or in full to an online platform. The FIG Office reserves the right to change the content of the Sponsorship to fit to an online setting. In case the FIG Congress 2022 is cancelled due to covid-19 the FIG office reserve the right to give sponsors the options of transferring their sponsorship to the Working Week 2023 or get EUR 1,000.00 refunded.

Privacy Statement – YES I consent to my details being shared with suppliers and contractors of the event to assist with my participation, being included in participant lists and for the information distribution in respect to other relevant events organised by the International Federation of Surveyors, FIG.