

**International Federation of Surveyors**  
**Application form for Membership as a Member Association**

(PDF: double click to insert text)

1. Name of association: *INTERNATIONAL ASSOCIATION OF*  
in own language *ASSESSING OFFICERS*

in English (if different from above)  
.....  
.....

2. Address: *310 W 10th STREET*  
*KANSAS CITY, MISSOURI*  
*64105-11616*

3. Telephone no: *816. 701. 8100*

4. Fax no: *816. 701. 8149*

e-mail address: *WORTH@IAAO.ORG*

Home page address: *WWW.IAAO.ORG*

Logo (please attach a high resolution logo of the association as .jpg file or add the link):  
.....

6. Name of President: *TIM BONCUSKEY*

7. Administration:

Is the above address the address of the permanent office of the association? If so, please state the name of the chief executive and the number of any other permanent staff members.

*RONALD O. WORTH, Executive Director*

8. Date of formation of association: *1934*

9. Objectives and ethics:

*Please summarise on a separate sheet the objectives of the association and state whether it enforces disciplinary procedures; and enclose a copy of its constitution and rules (including, where applicable, its code of conduct).*

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## FIG MEMBERS AND THEIR COMMISSION DELEGATES

The purpose of these guidelines is to help ensure that the full benefits of FIG membership are passed down to all the individual members of associations or other organisations that are members of the Federation.

To ensure that these individual members are kept fully informed of and input where necessary to the work of FIG and its commissions, FIG recommends that

- FIG members should support, or encourage others to support, the attendance of national commission delegates at annual FIG working weeks (including annual commission delegate meetings and technical symposia) and other symposia organised by the commissions
- FIG members and their national commission delegates should consider establishing networks within their countries to communicate information and obtain feedback
- national commission delegates should be actively involved in commission activities, including responding to questionnaires or correspondence and identifying topics and authors of papers for commission symposia and FIG congresses
- FIG members should seek and encourage funding support to enable national commission delegates to attend FIG activities, including commission meetings

National commission delegates should write at least one annual report for publication in a local newsletter or technical journal or for dissemination by some other means to individual members of their association or organisation.

10. Routes of entry to membership:

Please provide the following information on a separate sheet

- 1. The title held by qualified members of the association; **MEMBERSHIP**
- 2. The level of academic qualification required to obtain the title; **HIGH SCHOOL**
- 3. Whether academic training programmes to this level are available in your country (if not, please state how and where members obtain their academic training); **YES**
- 4. What approved professional experience is required on completion of academic training and prior to acquisition of the title; **NON**
- 5. What the requirements are for continuing professional development and whether this is mandatory or voluntary; **NOT MANDATORY**
- 6. If the association also admits technician or sub-professional members and, if so, the qualifications required for entry to this grade of membership.

11. Members

No. of holders the title: **8500**

- > qualified .....
- > qualifying .....

No. of technician or sub-professional members:

- > qualified .....
- > qualifying .....

12. Specialisations

% of qualified members whose principal specialisation is:

Hydrography	.....%
Positioning/measurement	.....%
Engineering surveys	.....%
Cadastre/land management	.....%
Spatial planning/development	.....%
Valuation/real estate management	..... <b>100</b> .....%
Construction cost management	.....%

13. Statutory recognition

Is the association constituted by statute? ..... **YES**

Please list on a separate sheet those activities undertaken by your members which are regulated by statute and state whether any or all of these can be performed only by members of your association. If not, please state who else can acquire the title to perform any of the activities. **YES**

14. Employment

% of qualified members:

Self-employed and employed in private practice	.....%
Teaching	.....%
Employed by government	..... <b>95</b> .....%
Employed in the commercial or other sectors	..... <b>5</b> .....%

15. Subscriptions

Please state the annual subscription payable by each grade of membership **\$200/mbr**

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16. Services to members

Does the association publish a journal (if so, please state title and frequency)

Bi. MONTHLY MAGAZINE  
Bi. ANNUAL JOURNAL

Please list on a separate sheet any other services that the association provides for its members.

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As from 1 January 2019 the annual fee payable by a member association is 4.80 € per member of the association for a calendar year. Minimum fee is 25 members or 50 € per member association and maximum fee 5,500 members (26,400 €). Member associations from the poorest countries (countries listed by the World Bank as low-income economies or lower-middle-income economies) shall pay 2.40 € per member up to a maximum of 5,500 members in 2018.

Please send or email to FIG office: International Federation of Surveyors, Kalvebod Brygge 31-33, DK-1780 Copenhagen V, DENMARK, E-mail: [FIG@fig.net](mailto:FIG@fig.net), tel. + 45 3886 1081

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# VISION 2020

## *Strategic Long Range Plan*

### Core Purpose

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To promote excellence in property appraisal, assessment administration, and property tax policy.

### Core Values

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- Commitment to the improvement of the property tax system worldwide;
- Accountability to the public good;
- Commitment to excellence in assessment administration beyond property tax law;
- Respect for the worth and dignity of all individuals;
- Promotion of inclusiveness, fairness and diversity;
- Obligation to organizational transparency, integrity, and honesty in all professional activities;
- Practice of responsible stewardship of resources;
- Dedication to excellence, and maintenance of the public trust;

### Big Audacious Goal (BAG) or Vision

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IAAO will be the global leader and preeminent source of standards, professional development and research in property appraisal, assessment administration and property tax policy.

### Vivid Description

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IAAO actively contributes to the growth and success of the mass appraisal industry globally. Individuals and organizations turn to IAAO for guidelines and expertise. Policy makers, regulatory agencies, courts, media and tax payers rely on IAAO guidance, standards and education in mass appraisal. The association strategically chooses collaborative partners in order to provide exceptional professional development, unsurpassed networking and valuable insights into industry trends. Employers encourage their employees to use IAAO resources because of the proven link to professional success. IAAO membership provides opportunities for mentoring and skill advancement as well as access to professional development and research. Belonging to the association is a “must” for all desiring to grow and succeed as leaders within the mass appraisal industry.

### Mission:

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IAAO is a global community of mass appraisal experts who promote excellence in property appraisal, assessment administration and property tax policy through professional development, research and standards.



## **IAAO Code of Ethics and Standards of Professional Conduct**

*Adopted by the IAAO Board of Directors, November 17, 2018.*

### **Preamble**

*As a matter of fundamental principle, IAAO members should adhere to the highest ethical standards. Public trust in our performance is the foundation of our credibility. Assessment professionals support IAAO because they trust us to be good stewards of their resources, to uphold rigorous standards of conduct and to serve as a catalyst for excellence in the assessment profession.*

*Nonprofit organizations must earn this trust every day. It is up to all members of the IAAO – Executive Board members, committee members, volunteers, staff and the general membership – to demonstrate their ongoing commitment to the core values of integrity, honesty, fairness, openness, respect and responsibility.*

*The purpose of this Code of Ethics and Standards of Professional Conduct is to establish guidelines for assessing officials and all members of the International Association of Assessing Officers (IAAO) and set forth standards by which to judge an IAAO member whose conduct is in question. Members shall conduct themselves in a professional manner that reflects favorably upon themselves, the organization, the appraisal profession, and the property tax system, and avoid any action that could discredit themselves or these entities.*

*Adherence to the IAAO governing documents is the minimum standard of expected behavior. We must do more, however, than simply obey the rules. We must embrace the spirit of the governing documents, and go beyond stated requirements, making sure that what we do is matched by what the membership perceives and expects.*

*Transparency, openness and responsiveness to member's concerns must be integral to our behavior.*

### **Statement of Values**

*The Code of Ethics of the International Association of Assessing Officers is built on a foundation of widely shared values. These values include our:*

- *Commitment to the improvement of the property tax system worldwide;*
- *Accountability to the public good;*
- *Commitment to excellence in assessment administration beyond property tax law;*
- *Respect for the worth and dignity of all individuals;*
- *Promotion of inclusiveness, fairness and diversity;*
- *Obligation to organizational transparency, integrity, and honesty in all professional activities;*
- *Practice of responsible stewardship of resources;*
- *Dedication to excellence, and maintenance of the public trust;*



*The values are reflected in the following Code of Ethics of the International Association of Assessing Officers.*

### ***Definitions***

For definitions of terms relating to appraisal practice, refer to the definitions section of the Uniform Standards of Professional Appraisal Practice (USPAP).

### **Exceptions**

If compliance with or adherence to any Canon or Ethical Rule set forth in the IAAO *Code of Ethics and Standards of Professional Conduct* would constitute a violation of the law of any jurisdiction, such Canon or Ethical Rule shall be void and of no force or effect in such jurisdiction.

In stating each individual Canon or Ethical Rule, no attempt has been made to enumerate all of the various circumstances and conditions that will excuse an IAAO member from strict observance; however, the IAAO recognizes that illness, acts of God, and various other events beyond the control of an IAAO member may make it inequitable to insist upon a strict observance in a particular case. When an IAAO member, in the exercise of reasonable care, commits a violation due to illness, acts of God, or other circumstances beyond his or her control, it is expected that the Ethics Committee will act in a manner that will avoid an inequitable result.

Inasmuch as there are other remedies under applicable federal, state/provincial, and local laws, nothing in this *Code* shall apply to the conduct of a member toward his or her employees and other workers in the member's workplace, including, but not limited to, employment discrimination and harassment.

## **Canon 1: (Professional Duties)**

**Members shall conduct their professional duties and any activities as a member of IAAO in a manner that reflects credit upon themselves, their profession and the organization.**

### **Ethical Rules**

ER 1-1 It is unethical for members to conduct their professional duties in a manner that could reasonably be expected to create the appearance of impropriety.

ER 1-2 It is unethical for members to accept an appraisal or assessment-related assignment which they are not qualified to perform.

ER 1-3 It is unethical for members to knowingly violate applicable laws and regulations in the performance of their duties or to apply such laws and regulations in an inequitable manner

ER 1-4 It is unethical for members to refuse (by intent or omission) to make available all public records in their custody for public review, unless access to such records is specifically limited or



prohibited by law, or the information has been obtained on a confidential basis and the law permits such information to be treated confidentially. Assessing officers must make every reasonable effort to inform the public about their rights and responsibilities under the law and the property tax system.

ER 1-5 It is unethical for members to refuse to cooperate with public officials to improve the efficiency and effectiveness of the property tax in particular and public administration in general.

ER 1-6 It is unethical to engage in misconduct of any kind that leads to a conviction for a crime involving fraud, dishonesty, false statements, or moral turpitude.

ER 1-7 It is unethical to perform any appraisal, assessment, or consulting service that is not in compliance with the IAAO governing documents or the *Uniform Standards of Professional Appraisal Practice*.

## **Canon 2: (Truthfulness)**

**Members shall not make public statements (written or oral) that are untrue or tend to mislead or deceive the public in the course of performing their professional duties.**

### **Ethical Rules**

ER 2-1 It is unethical to provide inaccurate, untruthful, or misleading information to solicit assessment-related assignments or to use misleading claims or promises of relief that could lead to loss of confidence in appraisal or assessment professionals by the public.

ER 2-2 It is unethical to claim an IAAO professional designation unless authorized, whether the claim is verbal or written, or to claim qualifications that are not factual or may be misleading.

ER 2-3 It is unethical to fail to recognize the source(s) of any materials quoted or cited in writings or speeches.

## **Canon 3: (Conflict of Interest)**

**Members shall not engage in any activities in which they have, or may reasonably be considered by the public as having, a conflict of interest.**

### **Ethical Rules**

ER 3-1 It is unethical for members to accept an appraisal or assessment-related assignment that can reasonably be construed as being in conflict with their responsibility to their jurisdiction, employer, or client, or in which they have an unrevealed personal interest or bias.



ER 3-2 It is unethical to accept an assignment or responsibility in which there is a personal interest without full disclosure of that interest.

ER 3-3 It is unethical to accept an assignment or participate in an activity where a conflict of interest exists and could be perceived as a bias, or impair objectivity.

## **Canon 4: (Support of IAAO)**

**Members shall abide by and support the provisions of the IAAO governing documents.**

### **Ethical Rules**

ER 4-1 It is unethical for an IAAO member to:

(a) Knowingly to make false statements or submit misleading information when completing a membership application, or to refrain from promptly submitting any significant information in the possession of such member when requested to do so as part of an IAAO membership application.

(b) Knowingly to submit misleading information to the duly authorized Ethics Committee or subcommittee; to refrain from promptly submitting any significant information in the possession of the member as requested by the committee or subcommittee; to refuse to appear for a personal interview or participate in an interview conducted by telephone as scheduled by the committee or subcommittee; or to refuse to answer promptly all relevant questions concerning an appraisal or assessment-related assignment or related testimony being investigated by the committee or subcommittee.

(c) Fail or refuse to submit promptly to an authorized IAAO committee a written appraisal report or file memorandum containing data, reasoning, and conclusions, or to fail or refuse to permit an authorized committee to review an appraisal report, assessment-related assignment, or file memorandum when requested to do so by a person or persons authorized to review such material.

(d) Fail or refuse to submit promptly any significant information in the possession of a member concerning the status of litigation related to an ethics matter when requested to do so by the chair of the Ethics Committee; or knowingly to submit misleading information to the chair of the Ethics Committee concerning the status of litigation.

ER 4-2 It is unethical to fail to comply with the terms of a summons issued by the Ethics Committee.



ER 4-3 It is unethical to refuse to cooperate fully with the IAAO Executive Board, Ethics Committee and the staff of IAAO in all matters related to the enforcement of this *Code*, as set forth in the Ethics Committee's Rules and Procedures, as amended from time to time.

ER 4-4 It is unethical to violate the IAAO governing documents.

ER 4-5 Any member who has submitted misleading information to the Ethics Committee or does not comply with the terms of these Canons may be subject to ethical charges by the Committee.

## **Canon 5: (Professional Duties)**

**Members shall comply with the requirements of the *Uniform Standards of Professional Appraisal Practice*.**

### **Ethical Rules**

ER 5-1 It is unethical to knowingly fail to observe the requirements of the *Uniform Standards of Professional Appraisal Practice*. Members residing outside the United States must follow appraisal standards that govern appraisers within their jurisdiction.